



# ISK Meal Plan Refund Request Form

- Please kindly submit this form five working days before the withdrawal date.
- Refund Policy
  - The refund will be calculated on a daily basis rate, starting from the withdrawal date up to the end of school year.
  - The refund will be transferred in 30 days after a refund request form is submitted to the office.
  - Refunds will be made only via bank wire-transfer.
- Only the refund request form below is valid for refund request. Other methods will not be accepted.
- Please don't hesitate to contact us if you have any further questions about the ISK meal plan, please contact [accounting@iskoje.org](mailto:accounting@iskoje.org)

Class/Year			
Name			
Bank Account Details	Swift Code:  Account Name:  Bank Name & Address:  Account Number:		
Expected Date Of Withdrawal		Issued Date	

\*If you have a Korean bank account, please kindly send us your Korean bank details. Otherwise, please let us know your overseas bank details.

Date: \_\_\_\_\_ Sign: \_\_\_\_\_ Name: \_\_\_\_\_

(Parent/Guardian)