

Code of Conduct for Pupil's behavior on the School Bus

1. Pupils can use the bus service once parents complete the Code of Conduct form.
2. Parents should provide the School with up to date contact telephone numbers, so that the School can contact parents for whatever reason. **It is very important if the contact number is changed parents must inform the School as soon as possible.**
3. If Parents have any questions regarding the bus service they should first contact the bus supervisor. The bus supervisor will then communicate issues to the School's Administration.
4. School's Administration will inform the Head of Primary and/or the Principal about all cases of misbehavior, which take place on the bus.
5. On school days, the parents or authorized person representing the family must ensure that the pupil is at the prearranged 'pick up' spot where the bus stops for collection. They must also ensure that they are there when the student is returning home after the school day. This person must be punctual and be on time at the bus stop as the bus will only wait with the pupil at the spot for a maximum of three minutes. If the pupil is not met in time at the bus stop, he/she will be taken back to the school after the other pupils have been driven home. In such cases, where the Parents/guardians, fail to meet the pupil at the bus stop, they will have to collect the child from school.
6. All pupils, who use the bus service, must observe the following rules:
 - Observe sensible road safety rules both when at school and on the street while waiting for the bus;
 - Board the bus quickly and sensibly, but not to push aside other pupils in the process;
 - Always fasten seat belts before the bus starts and report to the Bus supervisor if the seat belt does not work;
 - Always remain seated and not to walk around inside the bus;
 - Not to leave school bags in the bus passage ways because passage ways should be free for safety reasons;
 - Do not open the windows;
 - Treat bus equipment with care and respect, to prevent it from being damaged;
 - Pupils, parents or guardians are not allowed to invite any other pupils on to a bus who do not normally travel on the school buses;
 - Pupils are not allowed to switch/change buses without permission from the School;

- Pupils are expected to always show respect to other pupils, the bus supervisor and the bus driver, during bus trips;
- Pupils are not allowed to eat/drink on the school bus;
- Always try to behave sensibly and quietly;
- Not to transport highly inflammable matters, not to use sharp, barbed and cutting things;
- Only leave the bus with the permission of the Bus supervisor, using the pavement, and not to cross the road;

If the pupil violates the bus rules he/she will be given two warnings. If unacceptable behavior continues the pupil's place on the school bus will be reviewed, which could result in the pupil being suspended or forbidden from using the school bus service.

The pupil or the parents are obliged to compensate for any damages, caused by the Pupil.

Parent / Guardian Name	
Student Name	
Year Group for 2018-19	
Home Address	
Telephone Number	
E-mail Address	
Starting Date of the service	
Registration	1. Full-Year? 2. Part-Year? (End Date of the service:)

The Parent:

Signature_____